



RESPONSE TO PRE BID QUERIES

Scoring guidelines for Sr no 3 to 8 have been added/ updated in Annexure - 1

How will marks be given for these criteria?

Marks will be awarded based on the predefined scoring guidelines for each evaluation criterion. Each submission will be assessed against the specified parameters (such as level of experience, quality of methodology, turnaround time, etc.), and scores will be assigned according to the category that best matches the vendor's demonstrated capability. The evaluation will be carried out by an internal committee, and the marks awarded will be based on evidence provided in the proposal along with supporting documents.

Is there any fixed scoring method or marking system?

Yes, a structured and standardized scoring framework has been defined for all evaluation criteria. Each criterion has:

A maximum score

Clearly defined grading bands (e.g., extensive / moderate / limited)

Vendors will be scored within these bands to ensure consistency, transparency, and objectivity in evaluation.

How will our supporting documents (like work orders, client certificates, case studies, team CVs, etc.) be considered?

Supporting documents such as work orders, client certificates, case studies, and team CVs will serve as evidence to substantiate the claims made in the proposal.

Only relevant and verifiable documents will be considered.

The evaluation committee may validate the authenticity and relevance of the documents.

In the absence of adequate supporting documents, the committee may assign lower scores under the respective criteria.

How many marks will be given for each supporting document?

Marks are not assigned per individual document. Instead:

The overall quality, relevance, and adequacy of documentation will be considered.

Documents collectively help in determining the appropriate scoring band under each criterion.



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For example, multiple strong client references may support awarding a higher band score, but marks are not incrementally added per document.

Will more documents/Reference give more marks, or is there a limit?

Providing more documents does not automatically result in higher marks.

Evaluation is based on quality over quantity.

Vendors are encouraged to submit concise, relevant, and high-impact documentation. Once sufficient evidence is provided to qualify for the highest scoring band, additional documents will not lead to extra marks.



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